

Detail by Head of Service

HEAD OF RESOURCES & PERFORMANCE

Cost Centre Description	Expenditure Budget to date £	Income Budget to date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
Resources & Performance	89,238	0	89,238	74,139	0	74,139	(15,099)	16.92%	735	
Grants to Organisations	42,121	0	42,121	42,121	0	42,121	0	0.00%	0	
General Fund Adjustments	2,132,730	(12,112,966)	(9,980,236)	2,136,933	(12,006,529)	(9,869,596)	110,640	1.11%	57,962	£123k additional levy payable due to more business rates collectable, offset by an anticipated extra £97k income from the Suffolk Business Rate Pool. In addition a budgeted transfer from the Business Rates Equalisation Reserve has only been partly made due to insufficient funds in the reserve.
Resources & Performance:	2,264,089	(12,112,966)	(9,848,877)	2,253,193	(12,006,529)	(9,753,336)	95,541	0.97%	58,697	
Internal Audit	17,679	(3,024)	14,655	16,354	0	16,354	1,699	11.59%	638	
Internal Audit:	17,679	-3,024	14,655	16,354	0	16,354	1,699	11.59%	638	
ICT	177,590	(33,540)	144,050	125,972	0	125,972	(18,078)	12.55%	(20,162)	
ICT:	177,590	-33,540	144,050	125,972	0	125,972	(18,078)	12.55%	(20,162)	
Anglia Revenues Partnership	226,140	(1,749)	224,391	101,435	(27,618)	73,817	(150,574)	67.10%	0	
Council Tax Administration	375	(84,488)	(84,113)	446	(114,354)	(113,908)	(29,795)	35.42%	(34,687)	Additional Council Tax Administration Subsidy received due to the merging of New Burdens Grant, along with anticipated additional court costs recovered above the budgeted level.
Business Rate Administration	150	(24,000)	(23,850)	352	(25,710)	(25,358)	(1,508)	6.32%	(2,842)	
Housing Benefits	4,107,426	(4,199,907)	(92,481)	3,448,918	(3,860,084)	(411,166)	(318,685)	344.60%	0	
Anglia Revenues Partnership:	4,334,091	-4,310,144	23,947	3,551,151	(4,027,766)	(476,615)	(500,562)	2090.29%	(37,529)	
Corporate Expenditure	341,193	(224,162)	117,031	359,696	(160,400)	199,296	82,265	70.29%	(23,066)	
Non-Distributed Costs	0	0	0	600	0	600	600	0.00%	600	
Corporate Expenditure:	341,193	-224,162	117,031	360,296	(160,400)	199,896	82,865	70.81%	(22,466)	
Emergency Planning	0	0	0	22	0	22	22	0.00%	90	
Emergency Planning:	0	0	0	22	0	22	22	#DIV/0!	90	
TOTALS: RESOURCES & PERFORMANCE	7,134,642	(16,683,836)	(9,549,194)	6,306,988	(16,194,695)	(9,887,707)	(338,513)	3.54%	(20,732)	

Detail by Head of Service

HEAD OF HUMAN RESOURCES, LEGAL & DEMOCRATIC SERVICES

Cost Centre Description	Expenditure Budget to date £	Income Budget to date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
Human Resources & Payroll	58,593	(17,463)	41,130	57,232	(550)	56,682	15,552	37.81%	(1,675)	
Human Resources:	58,593	-17,463	41,130	57,232	(550)	56,682	15,552	37.81%	(1,675)	
Health & Safety	13,569	(438)	13,131	11,070	0	11,070	(2,061)	15.70%	(715)	
Health & Safety:	13,569	-438	13,131	11,070	0	11,070	(2,061)	15.70%	(715)	
Central Training Services	18,459	0	18,459	10,332	0	10,332	(8,127)	44.03%	(4,752)	
Learning & Development:	18,459	0	18,459	10,332	0	10,332	(8,127)	44.03%	(4,752)	
Legal Services	39,075	(3,633)	35,442	53,887	(2,974)	50,913	15,471	43.65%	1,615	
Legal Services:	39,075	-3,633	35,442	53,887	(2,974)	50,913	15,471	43.65%	1,615	
Democratic Services	21,930	0	21,930	17,109	0	17,109	(4,821)	21.98%	(7,277)	
Members Allowances & Expenses	54,909	0	54,909	52,164	0	52,164	(2,745)	5.00%	(4,062)	Underspend on members allowances due to vacancy
Mayoralty & Civic Functions	717	0	717	5,795	0	5,795	5,078	708.23%	2,925	
Democratic Services:	77,556	0	77,556	75,068	0	75,068	(2,488)	3.21%	(8,414)	
Electoral Registration	13,413	(363)	13,050	6,134	0	6,134	(6,916)	53.00%	(3,849)	
Election Expenses	16,496	(3,825)	12,671	17,366	2,430	19,796	7,125	56.23%	3,624	
Elections:	29,909	-4,188	25,721	23,500	2,430	25,930	209	0.81%	(225)	
TOTALS: HR & DEMOCRATIC SERVICES	237,161	-25,722	211,439	231,089	(1,094)	229,995	18,556	8.78%	(14,166)	

Detail by Head of Service

Appendix B

HEAD OF FAMILIES & COMMUNITIES

Cost Centre Description	Expenditure Budget to date £	Income Budget to date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
Policy	27,610	(1,821)	25,789	25,483	(1,821)	23,662	(2,127)	8.25%	4,212	
Policy:	27,610	-1,821	25,789	25,483	(1,821)	23,662	(2,127)	8.25%	4,212	
Communications	17,295	0	17,295	15,587	0	15,587	(1,708)	9.88%	929	
Website and Intranet	11,344	0	11,344	7,004	0	7,004	(4,340)	38.26%	(4,338)	
Communications:	28,639	0	28,639	22,591	0	22,591	(6,048)	21.12%	(3,409)	
Customer Services	71,857	0	71,857	77,288	0	77,288	5,431	7.56%	11,504	
Bus Stations	23,646	(1,533)	22,112	13,153	(492)	12,661	(9,451)	42.74%	(3,358)	
Customer Services:	95,503	-1,533	93,969	90,441	(492)	89,949	(4,020)	4.28%	8,146	
Community Development	36,393	(984)	35,409	31,728	(1,005)	30,723	(4,686)	13.23%	(3,763)	
Community Chest - Families & Communities	201,181	(127,613)	73,568	189,761	(118,045)	71,716	(1,852)	2.52%	0	
Health, Culture & Arts	4,374	0	4,374	9,000	0	9,000	4,626	105.76%	0	
Community Centres	0	0	0	2,544	(80)	2,464	2,464	0.00%	2,522	
Families & Communities:	241,948	-128,597	113,351	233,033	(119,130)	113,903	552	0.49%	(1,241)	
TOTALS: FAMILIES & COMMUNITIES	393,700	-131,951	261,748	371,548	(121,443)	250,105	(11,643)	4.45%	7,708	

Detail by Head of Service

Appendix B

HEAD OF PLANNING & GROWTH

Cost Centre Description	Expenditure Budget to date £	Income Budget to date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
Development Control	78,351	(150,724)	(72,373)	100,352	(151,300)	(50,948)	21,425	29.60%	24,766	Overspend due to higher than budgeted advertising costs, plus additional anticipated costs associated with recruitment.
Development Control:	78,351	-150,724	-72,373	100,352	(151,300)	(50,948)	21,425	29.60%	24,766	
Planning Policy	174,287	(13,596)	160,691	168,857	(18,556)	150,301	(10,390)	6.47%	(8,457)	
Local Plan	30,474	(28,749)	1,725	18,040	0	18,040	16,315	945.80%	(1,359)	
Place Shaping:	204,761	-42,345	162,416	186,897	(18,556)	168,341	5,925	3.65%	(9,816)	
Land Charges	13,404	(31,650)	(18,246)	7,354	(23,759)	(16,405)	1,841	10.09%	(1,984)	
Building Control	29,523	(30,924)	(1,401)	23,203	(28,211)	(5,008)	(3,607)	257.46%	7,079	
Planning & Regulatory Support	39,147	0	39,147	39,228	0	39,228	81	0.21%	5,069	
Business (BC & Support):	82,074	-62,574	19,500	69,785	(51,970)	17,815	(1,685)	8.64%	10,164	
Prevention of Pollution	10,437	(2,379)	8,058	10,390	(812)	9,578	1,520	18.86%	2,454	
Environmental Management	6,129	(21,210)	(15,081)	5,755	(1,468)	4,287	19,368	128.43%	65,069	Underachievement of budgeted Feed-In-Tariffs due to changes in Government Legislation and less take up than initially anticipated.
Drinking Water Quality	3,408	(63)	3,345	3,574	(2,415)	1,159	(2,186)	65.35%	(1,670)	
Climate Change	20,210	(12,878)	7,332	30,960	(22,878)	8,082	750	10.23%	790	
Home Energy Conservation	1,551	(663)	888	0	0	0	(888)	100.00%	1,729	
Environment:	41,735	-37,193	4,542	50,679	(27,573)	23,106	18,564	408.72%	68,372	
Licensing	15,759	(21,009)	(5,250)	7,190	(10,120)	(2,930)	2,320	44.19%	3,603	
Hackney Carriage & Private Hire Licensing	594	(13,053)	(12,459)	427	(12,599)	(12,172)	287	2.30%	386	
Food Safety	14,820	(126)	14,694	9,194	(306)	8,888	(5,806)	39.51%	(919)	
Health & Safety at Work Act/Enforcement	10,578	0	10,578	8,547	(150)	8,397	(2,181)	20.62%	(1,536)	
Business Reg & Licensing:	41,751	-34,188	7,563	25,358	(23,175)	2,183	(5,380)	71.14%	1,534	
Economic Development & Growth	44,079	(6,018)	38,061	74,113	(34,821)	39,292	1,231	3.23%	(667)	
Strategic Tourism & Markets	7,587	0	7,587	4,205	0	4,205	(3,382)	44.58%	(2,665)	
Vibrant Town Centres	3,789	(651)	3,138	(3,269)	0	(3,269)	(6,407)	204.17%	1,289	
Economic Development & Growth:	55,455	-6,669	48,786	75,049	(34,821)	40,228	(8,558)	17.54%	(2,043)	
TOTALS: PLANNING & GROWTH	504,127	-333,693	170,434	508,120	(307,395)	200,725	30,291	17.77%	92,977	

Detail by Head of Service

Appendix B

HEAD OF OPERATIONS

Cost Centre Description	Expenditure Budget to date £	Income Budget to date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
Pool Cars	0	0	0	0	0	0	0	0.00%	0	
Vehicle Workshop Trading Account - FHDC	0	0	0	(49,437)	0	(49,437)	(49,437)	0.00%	0	
Depots	23,713	(3,018)	20,695	18,793	0	18,793	(1,902)	9.19%	2,771	
Waste & Cleansing Operatives	522,158	(186)	521,972	525,176	(60)	525,116	3,144	0.60%	29,943	Additional spend on Agency Staff.
Markets	12,483	(6,837)	5,646	9,632	(5,950)	3,682	(1,964)	34.79%	(1,803)	
Operational:	558,354	-10,041	548,313	553,601	(6,010)	547,591	(722)	0.13%	30,911	
Street Cleansing	17,391	(1,641)	15,750	(35,274)	(60)	(35,334)	(51,084)	324.34%	(2,587)	
Refuse Collection (Black Bin)	27,018	(2,934)	24,084	21,233	0	21,233	(2,851)	11.84%	(2,546)	
Recycling Collection (Blue Bin)	32,685	(23,800)	8,885	27,850	(7,917)	19,933	11,048	124.34%	27,456	Estimate based on 4100 Tonnes @ £34, The actual rate being received is £27.23 resulting in reduction of income of £27750
Compostable Collection (Brown Bin)	60,229	(69,301)	(9,072)	31,214	(233,646)	(202,432)	(193,360)	2131.39%	(108)	
Bulky, Fridges, Metal & Scrap Collection	4,014	(4,170)	(156)	3,834	(7,067)	(3,233)	(3,077)	1972.44%	(3,530)	
Clinical & Hazardous Waste Collection	1,413	(255)	1,158	672	0	672	(486)	41.97%	(461)	
Multi-Bank Recycling Sites	7,359	(10,099)	(2,740)	(1,819)	(3,216)	(5,035)	(2,295)	83.76%	(58)	
Trade Waste	20,922	(459,047)	(438,125)	10,483	(388,427)	(377,944)	60,181	13.74%	(3,144)	
Waste - Business & Commercial	171,031	-571,247	-400,216	58,193	(640,333)	(582,140)	(181,924)	45.46%	15,022	
Property Services	74,463	(870)	73,593	82,144	(1,319)	80,825	7,232	9.83%	(1,413)	
Property Maintenance:	74,463	-870	73,593	82,144	(1,319)	80,825	7,232	9.83%	(1,413)	
Industrial & Business Units	135,968	(227,862)	(91,894)	57,334	(246,628)	(189,294)	(97,400)	105.99%	(21,554)	Rates on void properties presently underspent
Town Centres & Shops	15,078	(338,819)	(323,741)	221	(132,634)	(132,413)	191,328	59.10%	(16,151)	Rates on void properties presently underspent
Property Management:	151,046	(566,681)	(415,635)	57,555	(379,262)	(321,707)	93,928	22.60%	(37,705)	
Offices: College Heath Road	123,485	(7,002)	116,483	70,137	(15,001)	55,136	(61,347)	52.67%	(1,166)	
Offices: Brandon & Newmarket Guineas	12,692	0	12,692	16,596	0	16,596	3,904	30.76%	815	
Public Conveniences	18,877	0	18,877	(935)	(33)	(968)	(19,845)	105.13%	(3,686)	
CCTV	375	0	375	735	0	735	360	96.00%	10	
Green Travel Plan	0	0	0	0	(3,887)	(3,887)	(3,887)	0.00%	0	
District Highways Services	2,502	(180)	2,322	1,049	(500)	549	(1,773)	76.36%	(1,773)	
Land Drainage & Associated Works	74,500	0	74,500	0	0	0	(74,500)	100.00%	0	
Facilities, CCTV & Highways Services:	232,431	(7,182)	225,249	87,582	(19,421)	68,161	(157,088)	69.74%	(5,800)	
Courier & Postal Service	14,418	0	14,418	9,477	0	9,477	(4,941)	34.27%	(4,941)	
Printing & Copying Service	12,882	(1,470)	11,412	10,272	3,181	13,453	2,041	17.88%	2,569	
Central Services:	27,300	(1,470)	25,830	19,749	3,181	22,930	(2,900)	11.23%	(2,372)	
Off Street Car Parks	128,766	(135,168)	(6,402)	139,363	(162,149)	(22,786)	(16,384)	255.92%	(5,787)	
Car Parking:	128,766	(135,168)	(6,402)	139,363	(162,149)	(22,786)	(16,384)	255.92%	(5,787)	

Detail by Head of Service

Appendix B

HEAD OF OPERATIONS (CONTINUED)

Cost Centre Description	Expenditure Budget to date £	Income Budget to date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
Leisure Services Management & Support	9,774	0	9,774	9,955	0	9,955	181	1.85%	561	
Arboriculture (Tree Maintenance Works)	9,138	0	9,138	10,118	0	10,118	980	10.72%	772	
Other Parks and Play Provision	65,814	(1,176)	64,638	89,628	(32,548)	57,080	(7,558)	11.69%	9,125	
Children's Play Areas	10,287	0	10,287	27,674	(14,585)	13,089	2,802	27.24%	(122)	
Sports & Leisure Centres	261,392	(11,250)	250,142	250,256	21,320	271,576	21,434	8.57%	(2,480)	
Leisure & Sports	10,732	(1,749)	8,983	9,480	0	9,480	497	5.53%	0	
Leisure & Cultural - Parks	367,137	(14,175)	352,962	397,111	(25,813)	371,298	18,336	5.19%	7,856	
Arts, Heritage & Cultural Services	2,109	0	2,109	1,730	0	1,730	(379)	17.97%	(677)	
Shopmobility	5,834	0	5,834	5,042	0	5,042	(792)	13.58%	0	
Palace House and Stables	252	0	252	15,472	0	15,472	15,220	100.00%	15,012	
Leisure & Cultural - TIC & Heritage:	8,195	0	8,195	22,244	0	22,244	14,049	171.43%	14,335	
The Pavilion - Lady Wolverton Playingfield	825	(3,500)	(2,675)	0	(3,500)	(3,500)	(825)	30.84%	0	
Leisure & Cultural - Public Halls:	825	(3,500)	(2,675)	0	(3,500)	(3,500)	(825)	30.84%	0	
TOTALS: OPERATIONS	1,719,548	-1,310,334	409,214	1,368,105	(1,234,626)	133,479	(275,735)	67.38%	15,047	

Detail by Head of Service

Appendix B

HEAD OF HOUSING

Cost Centre Description	Expenditure Budget to date £	Income Budget to date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Variance to Date £	Variance to Date %	Y/E Forecast Variance £	Year End Variance Notes
Housing Renewals	25,602	(51)	25,551	28,320	(50)	28,270	2,719	10.64%	3,533	
Burial of the Dead	2,190	(9)	2,181	2,249	1,759	4,008	1,827	83.77%	2,001	
Gypsies & Travellers	3,315	(9)	3,306	2,249	(8)	2,241	(1,065)	32.21%	233	
Other Public Health Services	29,797	(609)	29,188	32,771	(100)	32,671	3,483	11.93%	(10,413)	
Public Health & Housing:	60,904	(678)	60,226	65,589	1,601	67,190	6,964	11.56%	(4,646)	
Housing Development & Strategy	17,862	(2,088)	15,774	9,196	(8,361)	835	(14,939)	94.71%	(7,586)	
Housing Development & Strategy:	17,862	(2,088)	15,774	9,196	(8,361)	835	(14,939)	94.71%	(7,586)	
Homelessness	20,265	(2,688)	17,577	12,803	(3,072)	9,731	(7,846)	44.64%	(3,019)	
Housing Advice & Choice Based Lettings	36,123	(2,811)	33,312	28,111	363	28,474	(4,838)	14.52%	(3,641)	
Non-HRA Housing Properties	3,876	(1,164)	2,712	8,755	(1,809)	6,946	4,234	156.12%	2,573	
Housing Options:	60,264	(6,663)	53,601	49,669	(4,518)	45,151	(8,450)	15.76%	(4,087)	
Housing Business & Partnerships	10,269	0	10,269	16,421	0	16,421	6,152	59.91%	6,068	
Housing Business & Partnerships:	10,269	0	10,269	16,421	0	16,421	6,152	59.91%	6,068	
TOTALS: HOUSING:	149,299	-9,429	139,870	140,875	(11,278)	129,597	(10,273)	7.34%	(10,251)	